



VFW Auxiliary
Department of West Virginia
General Orders #1 — July 2022



General Orders MUST be read at the first meeting of each month before being filed.

Auxiliary secretaries shall distribute program chairman promotions to each program chairman within your auxiliary.

1. 2022-2023 President: Having been duly elected and installed as President of the Auxiliary to the Veterans of Foreign Wars of the United States of America, Department of West Virginia, during the annual Department Convention on June 18, 2022, I, Dina L. Hudson, do hereby assume command. All previous appointments and officers are hereby declared null and void.
2. Newly Elected Officers: Best wishes to you for a very successful year. Always know that we, the department line officers, are here to assist you with anything you may need.
3. Presidents (all levels): Article VIII, Sec. 810 — Presidents on all levels shall within thirty (30) calendar days after assuming the duties of his/her office, submit to the Commander of the corresponding unit of the VFW, a financial report and membership count of his/her auxiliary. Your June 30, 2022 audit report may be used for this.
4. Bonds: Presidents (all levels): July is the month you will need to apply for your bond to cover the offices of president and treasurer. You may access the bond application on Malta. It shall be the duty of the Trustees to see that the offices of the president and treasurer are bonded.
(National Bylaws, sec. 814)
5. Membership: Huge shout out to Jo Crouser for the best Membership Kick-Off ever at state convention. Bees make honey and honey makes money! Our goal is to be at 100% membership by December 31, 2022. If we each recruit ONE member, we will make our goal. Let's get BUZZIN' and get those members!
6. Member Training: (formerly known as school of instruction) will be held August 5-6 at Post 7048 in Fairmont. See flyer for details.

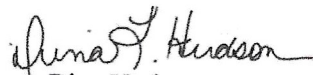
7. National President's Visit: Please join us in Fairmont for our National President's visit on August 2-4. We are planning a tour of Prickett's Fort and Valley Falls as well as a MURDER Mystery dinner party! You won't want to miss this! (see attached).

I would like to take a moment to thank each and every one of you for trusting me to lead this organization. I promise to do my very best to assist you in your endeavors to help our Veterans. If I can be of service to you, do not hesitate to reach out.

ATTEST:


Crystal Warner
Department Secretary

BY ORDER OF:


Dina Hudson
Department President

National President's Visit to WV

August 2nd – Jane will be arriving at 1:43 P.M. in Clarksburg, WV
5:00 P.M. – Dinner TBD
6:30 P.M. – Axe throwing at Hillbilly Hatchets (visit
hillbillyhatches.com for more information)

August 3rd – Tentative agenda

8:45 – 9:45 A.M. – Breakfast at Mom's Place Restaurant
10:00 A.M. – 11:30 – Tour of Prickett's Fort
12:00 P.M. – Valley Falls for picnic lunch and pictures
2:00 P.M. – National Cemetery in Grafton or Tygart Lake
Back to hotel to freshen up before the ...

Jazz Age Jeopardy

Murder Mystery Party

6:00 P.M. at VFW Post 629 in Fairmont

Cost \$10 (includes dinner) (late rsvp will be \$15)

See attached sheet:

RSVP Deadline July 20th.

Cash Bar

Welcome (post, auxiliary, public)

Attire: 1920s or just black and red

August 4th – Breakfast 7 A.M. at DJ's or Cracker Barrel (her choice)

Hotel information – Hampton Inn 2121 Pleasant Valley Road
Fairmont. 304-363-4999. Ask for VFW Auxiliary special rate.

Let's make our National President's
visit the BEST of her year.

National President's Visit RSVP form

Name	Aux.	Phone	Axe Throwing?	Mystery Dinner?

Send check payable for dinner to VFWA Post 7048 to

Dina Hudson, 32 Montana Road, Fairmont, WV 26554

Cost is \$10 before July 20. Cost is \$15 after July 20.
 (axe throwing will be paid on site)

Member Training

August 5th & 6th 2022

Friday at 6 P.M. we will provide:

- Treasurer / Trustee Training as well as
- District President Training.

All other sections will be covered **Saturday**, beginning at 9 A.M.!

Would you like to learn about the auxiliary, its programs, and its rituals?

Would you like the opportunity to ASK questions about these things in a fun, safe atmosphere?

Topics include (but are not limited to):

- Treasurers – All your questions answered
- Secretary workshop – digital vs paper
- Audits – How the heck to we do these correctly?
- Gavel raps - What do these mean?
- Official Look – What does this look like?
- Mentoring – How do we accomplish this?
- Programs and Reporting – We have the answers
- The Meeting – A “How-To” and refresher

The Auxiliary with the MOST attendees with receive a special gift!

Bring EVERYONE!

Lunch will be served for a \$5 donation.

SECRETARY
Department of West Virginia



Crystal Warner, Dept. Secretary
284 Beech Bottom Road
Oak Hill, WV 25901
(304) 640-5379
crystalsluv2u@yahoo.com



IMPORTANT

1. If you have not already done so, please activate your MALTA account by going to www.vfwauxiliary.org and click on Member Login. You will be given access to your duties beginning July 6, the date MALTA is expected to be on line with the 2021-2022 information.
2. You will also need a current copy (2021) of the Podium book containing the National By-Laws, Booklet of Instruction and Ritual. Please read Sections 812 and 812A (Auxiliary Secretary) of the By-Laws and Pages 9-14 of the Booklet of Instructions (yellow pages) on Secretary Minutes, Order of Business for Auxiliary and Correspondence.
3. You will need a Roll Call book with the names of your Auxiliary's current officers.
4. You should also have a copy of Robert's Rules of Order on hand as a reference on Parliamentary Procedure for any questions that may arise.
5. Distribute Program Promotions that are included with the General Orders

DATES TO REMEMBER

- August 2nd – 4th National President's Visit
- August 5th – 6th Training {School of Instruction}

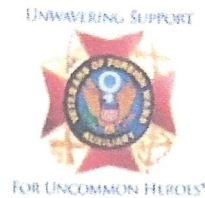
Training will be at Post 7048 in Fairmont, WV

If you have any questions, please contact me and I'll help you the best I can. I look forward to working with each of you as we "***Celebrate Their Service" with "Hands that Serve and Hearts that Care"***".

Crystal Warner, Department Secretary
284 Beech Bottom Road
Oak Hill, WV 25901
(304) 640-5379
crystalsluv2u@yahoo.com

TREASURER NEWS

DIANA STOUT
DEPARTMENT TREASURER
740 LOWER DONNALLY ROAD
CHARLESTON WV 25304
Home 304 343 0313
Mobile 304 545 0363
Email: LAVFWPNPDiana@msn.com
JULY 2022



GET YOUR BONDS NOW

Bonds expire August 31st

Auxiliary and District Presidents and Treasurers must be bonded by August 31, 2022. HQ will put Auxiliaries and Districts without 2023 bonds by August 31, 2022, on suspension. Bonds run from September 1 through August 31.

Two ways for Treasurers to get a bond for 2022 – 2023:

1. Go online in MALTA (www.vfwauxiliary.org) after MALTA reopens for 2022 - 2023 – around July 7, 2022. Near the top of that page on the right is a link to MALTA – “MALTA MEMBER LOGIN.” Click on that link and sign into MALTA. Under “DUTIES,” click on the link “Bond Purchase.” Fill out the Application for VFW Auxiliary for Officers and follow the instructions. The amount will be deducted from your Auxiliary checking account by National Headquarters. You may also download the form, complete it, and then mail the completed Application and a check to HQ.
- OR
2. Complete the Application included in these General Orders (or printed from the online version) and mail with your Auxiliary/District check to National Headquarters.

WHY: Trustees have the duty to see that the offices of President and Treasurer are bonded in a sum of **at least double** the amount of funds and value of property of their organization (See *National Bylaws* §814). The office of President is to keep the bond. Easiest way to find the bond is in the Minutes (copy of bond “shall be incorporated into the minutes each year”). During an official visit at your Auxiliary, your District President will need to see your bond.

AMOUNT: The bond is to be in a sum **at least double** the amount of funds and value of prop for which the President and Treasurer may be accountable. Your Auxiliary or District must approve the amount of the bonds. If your President and/or Treasurer changes, your 2022 bond is still good. The bond covers the office of President and the office of Treasurer, not the person. New language in the Bylaws from the 2021 National Convention: **A motion [stating the amount of the bond] shall be made, passed and included in the Secretary’s minutes.**

BOND APPLICATION

for VFW Auxiliary Officers Bond

September 1, 20____ to August 31, 20____



**All Organizations must be bonded by September 1st.
Failure to comply will result in suspension.**

VFW Auxiliary Organization (Aux., Dist., or Co. Coun.): _____

Please complete this Bond Application for your Organization. **This will bond both President and Treasurer.** The minimum coverage is \$10,000. If you need to bond for more than the minimum coverage please, use the following chart. Add \$7.00 for each additional \$1,000 of your bond.

BOND AMOUNT

\$10,000 Minimum Coverage Required

Additional coverage must be in
_____ increments of \$1,000

_____ Total bond coverage

PREMIUM DUE

\$30.00 Minimum Premium Due

Multiply \$7.00 by each
_____ increment of \$1,000

_____ Total amount due
(pay this amount)

In compliance with the provisions of Section 814 of the National Bylaws, I hereby apply for a VFW Auxiliary bond. **I affirm that this amount is at least double the amount of funds and value of property for which I am accountable.**

Print President's Name

Print Treasurer's Name

President's Signature

Date

Treasurer's Signature

Date

NOTE: Complete this Bond Application (or complete online form and have the amount deducted from your checking account via MALTA). Enclose your check payable to the VFW Auxiliary. Write "BOND" on the memo line of the check.

Mail this completed Bond Application and the check to:

VFW Auxiliary, Bond Department, 10th Floor, 406 W 34th St, Kansas City, MO 64111

VFW AUXILIARY RATES FOR OFFICERS BOND 2022-2023

Principal	Premium
\$ 10,000 00	\$ 30 00
\$ 11,000 00	\$ 37 00
\$ 12,000 00	\$ 44 00
\$ 13,000 00	\$ 51 00
\$ 14,000 00	\$ 58 00
\$ 15,000 00	\$ 65 00
\$ 16,000 00	\$ 72 00
\$ 17,000 00	\$ 79 00
\$ 18,000 00	\$ 86 00
\$ 19,000 00	\$ 93 00
\$ 20,000 00	\$ 100 00
\$ 21,000 00	\$ 107 00
\$ 22,000 00	\$ 114 00
\$ 23,000 00	\$ 121 00
\$ 24,000 00	\$ 128 00
\$ 25,000 00	\$ 135 00
\$ 26,000 00	\$ 142 00
\$ 27,000 00	\$ 149 00
\$ 28,000 00	\$ 156 00
\$ 29,000 00	\$ 163 00
\$ 30,000 00	\$ 170 00
\$ 31,000 00	\$ 177 00
\$ 32,000 00	\$ 184 00
\$ 33,000 00	\$ 191 00
\$ 34,000 00	\$ 198 00
\$ 35,000 00	\$ 205 00
\$ 36,000 00	\$ 212 00
\$ 37,000 00	\$ 219 00
\$ 38,000 00	\$ 226 00
\$ 39,000 00	\$ 233 00
\$ 40,000 00	\$ 240 00
\$ 41,000 00	\$ 247 00
\$ 42,000 00	\$ 254 00
\$ 43,000 00	\$ 261 00
\$ 44,000 00	\$ 268 00
\$ 45,000 00	\$ 275 00
\$ 46,000 00	\$ 282 00
\$ 47,000 00	\$ 289 00
\$ 48,000 00	\$ 296 00
\$ 49,000 00	\$ 303 00
\$ 50,000 00	\$ 310 00
\$ 51,000 00	\$ 317 00
\$ 52,000 00	\$ 324 00

Principal	Premium
\$ 53,000 00	\$ 331 00
\$ 54,000 00	\$ 338 00
\$ 55,000 00	\$ 345 00
\$ 56,000 00	\$ 352 00
\$ 57,000 00	\$ 359 00
\$ 58,000 00	\$ 366 00
\$ 59,000 00	\$ 373 00
\$ 60,000 00	\$ 380 00
\$ 61,000 00	\$ 387 00
\$ 62,000 00	\$ 394 00
\$ 63,000 00	\$ 401 00
\$ 64,000 00	\$ 408 00
\$ 65,000 00	\$ 415 00
\$ 66,000 00	\$ 422 00
\$ 67,000 00	\$ 429 00
\$ 68,000 00	\$ 436 00
\$ 69,000 00	\$ 443 00
\$ 70,000 00	\$ 450 00
\$ 71,000 00	\$ 457 00
\$ 72,000 00	\$ 464 00
\$ 73,000 00	\$ 471 00
\$ 74,000 00	\$ 478 00
\$ 75,000 00	\$ 485 00
\$ 76,000 00	\$ 492 00
\$ 77,000 00	\$ 499 00
\$ 78,000 00	\$ 506 00
\$ 79,000 00	\$ 513 00
\$ 80,000 00	\$ 520 00
\$ 81,000 00	\$ 527 00
\$ 82,000 00	\$ 534 00
\$ 83,000 00	\$ 541 00
\$ 84,000 00	\$ 548 00
\$ 85,000 00	\$ 555 00
\$ 86,000 00	\$ 562 00
\$ 87,000 00	\$ 569 00
\$ 88,000 00	\$ 576 00
\$ 89,000 00	\$ 583 00
\$ 90,000 00	\$ 590 00
\$ 91,000 00	\$ 597 00
\$ 92,000 00	\$ 604 00
\$ 93,000 00	\$ 611 00
\$ 94,000 00	\$ 618 00
\$ 95,000 00	\$ 625 00

Principal	Premium
\$ 96,000 00	\$ 632 00
\$ 97,000 00	\$ 639 00
\$ 98,000 00	\$ 646 00
\$ 99,000 00	\$ 653 00
\$ 100,000 00	\$ 660 00
\$ 105,000 00	\$ 695 00
\$ 110,000 00	\$ 730 00
\$ 115,000 00	\$ 765 00
\$ 120,000 00	\$ 800 00
\$ 125,000 00	\$ 835 00
\$ 130,000 00	\$ 870 00
\$ 135,000 00	\$ 905 00
\$ 140,000 00	\$ 940 00
\$ 145,000 00	\$ 975 00
\$ 150,000 00	\$ 1,010 00
\$ 155,000 00	\$ 1,045 00
\$ 160,000 00	\$ 1,080 00
\$ 165,000 00	\$ 1,115 00
\$ 170,000 00	\$ 1,150 00
\$ 175,000 00	\$ 1,185 00
\$ 180,000 00	\$ 1,220 00
\$ 185,000 00	\$ 1,255 00
\$ 190,000 00	\$ 1,290 00
\$ 195,000 00	\$ 1,325 00
\$ 200,000 00	\$ 1,360 00
\$ 205,000 00	\$ 1,395 00
\$ 210,000 00	\$ 1,430 00
\$ 215,000 00	\$ 1,465 00
\$ 220,000 00	\$ 1,500 00
\$ 225,000 00	\$ 1,535 00
\$ 230,000 00	\$ 1,570 00
\$ 235,000 00	\$ 1,605 00
\$ 240,000 00	\$ 1,640 00
\$ 245,000 00	\$ 1,675 00
\$ 250,000 00	\$ 1,710 00
\$ 255,000 00	\$ 1,745 00
\$ 260,000 00	\$ 1,780 00
\$ 265,000 00	\$ 1,815 00
\$ 270,000 00	\$ 1,850 00
\$ 275,000 00	\$ 1,885 00
\$ 280,000 00	\$ 1,920 00
\$ 285,000 00	\$ 1,955 00

Principal	Premium
\$ 290,000 00	\$ 1,990 00
\$ 295,000 00	\$ 2,025 00
\$ 300,000 00	\$ 2,060 00
\$ 305,000 00	\$ 2,095 00
\$ 310,000 00	\$ 2,130 00
\$ 315,000 00	\$ 2,165 00
\$ 320,000 00	\$ 2,200 00
\$ 325,000 00	\$ 2,235 00
\$ 330,000 00	\$ 2,270 00
\$ 335,000 00	\$ 2,305 00
\$ 340,000 00	\$ 2,340 00
\$ 345,000 00	\$ 2,375 00
\$ 350,000 00	\$ 2,410 00
\$ 355,000 00	\$ 2,445 00
\$ 360,000 00	\$ 2,480 00
\$ 365,000 00	\$ 2,515 00
\$ 370,000 00	\$ 2,550 00
\$ 375,000 00	\$ 2,585 00
\$ 380,000 00	\$ 2,620 00
\$ 385,000 00	\$ 2,655 00
\$ 390,000 00	\$ 2,690 00
\$ 395,000 00	\$ 2,725 00
\$ 400,000 00	\$ 2,760 00
\$ 405,000 00	\$ 2,795 00
\$ 410,000 00	\$ 2,830 00
\$ 415,000 00	\$ 2,865 00
\$ 420,000 00	\$ 2,900 00
\$ 425,000 00	\$ 2,935 00
\$ 430,000 00	\$ 2,970 00
\$ 435,000 00	\$ 3,005 00
\$ 440,000 00	\$ 3,040 00
\$ 445,000 00	\$ 3,075 00
\$ 450,000 00	\$ 3,110 00
\$ 455,000 00	\$ 3,145 00
\$ 460,000 00	\$ 3,180 00
\$ 465,000 00	\$ 3,215 00
\$ 470,000 00	\$ 3,250 00
\$ 475,000 00	\$ 3,285 00
\$ 480,000 00	\$ 3,320 00
\$ 485,000 00	\$ 3,355 00
\$ 490,000 00	\$ 3,390 00
\$ 495,000 00	\$ 3,425 00
\$ 500,000 00	\$ 3,460 00